**Expression of Interest for**

**GM System Quality Group**

**Representation Roles for the VCSE Sector**

**Introduction**

The purpose of the System Quality Group (SQG) is to provide a strategic forum at which partners from across health, social care, public health and wider within the Integrated Care System (ICS) can join up around common priorities (linked to the Integrated Care Partnership (ICP) strategy), routinely and systematically share insight and intelligence, identify opportunities for improvement and concerns/risks to quality, and develop system responses to enable ongoing improvement in the quality of care and services across the ICS.

All ICSs must have a System Quality Group for intelligence-sharing and improvement across system partners; and a separate but linked forum to provide assurance to the ICB that it is fulfilling its statutory duties for quality.

**Objectives**

The SQG will provide the Integrated Care Board (ICB), and wider partners within the ICS with a strategic mechanism to:

* Promote a ‘just culture’ that enables continuous quality improvement, and the members of the SQG will lead this approach by example in localities
* Routinely and systematically share and triangulate intelligence, insight and learning on quality matters across the ICS
* Identify ICS quality concerns/risks and opportunities for improvement and learning, including addressing inequalities. This includes escalating to the ICB, local authorities assurance mechanisms (e.g. Safeguarding Assurance Boards) and regional NHS England and Improvement as appropriate
* Develop ICS responses and actions to enable improvement, mitigate risks (respecting statutory responsibilities) and demonstrate evidence that these plans have had the desired effect. This includes commissioning other agencies/using ICS resources to deliver improvement programmes/solutions to the intelligence identified above (e.g. AHSN/provider collaboratives/clinical networks
* Test new ideas, sharing learning and celebrating best practice.

The SQG will support the strategic priorities of the system regarding quality, including:

* Ensuring that the quality is central to system planning, decision-making and delivery, and that there is a credible and focused strategy to improve quality across the ICS.
* Ensuring that a focus on addressing inequalities is embedded in all discussions to improve quality.
* Supporting a psychologically safe and healthy culture for quality management within the ICS, which is based on transparency, open sharing of information and learning, collective ownership of actions and issues.
* Informing/defining the ICS appetite to quality risks.
* Ensuring a shared view of risks to quality and a shared approach to measurement, learning and improvement. This includes supporting alignment and resolving system barriers to improvement.
* Supporting place-based and provider collaborative engagement, intelligence and improvement for quality.

**Representation**

Members are: ICB, local authorities, regional NHS England and Improvement team, CQC, HEE, public health, primary care, maternity, patient safety collaboratives, patient safety specialist(s), provider collaboratives and at least two lay members with lived experience (including Healthwatch).

Members may nominate suitably informed deputies to have decision-making authority if they are unable to attend the meeting. Where necessary, this should be limited to maintain a trusting group dynamic.

|  |  |
| --- | --- |
| Membership | |
| ICB Executive Leads for Quality | ICB CMO - Chair  ICB CNO - Vice Chair |
| Locality Boards | Quality Lead x 10 |
| Provider Federation Board | PFB Representative x1 |
| Primary Care Quality Board | PCQB Representative x1 |
| Mental Health Quality Board | MHQB Representative x1 |
| Safeguarding Children Boards | DCS Representative x 1 |
| Safeguarding Adult Boards | DASS Representative x 1 |
| Chief Nurses (Acute / Mental Health) | CN Representative x 2 |
| Direct Commissioning | Quality Lead x1 |
| Specialist Commissioning | Quality Lead x1 |
| GMMMG | Representative x1 |
| VCSE | Representative x 1 |
| Healthwatch | Representative x 1 |
| NHSE/I | Regional Quality Lead x1 |
| CQC | Head of Inspection x1 |
| Health Education England | Training Board/Director of Education Qualityx1 |
| UKHSA | Representative x 1 |
| National Institute for Clinical Excellence | Representative x 1 |
| Strategic Clinical Networks | Representative x 1 |
| GM Cancer Alliance | Representative x 1 |
| Local Maternity System Partnership | Representative x 1 |
| Children’s Network | Representative x 1 |
| Health Inequalities Board | Representative x 1 |
| Population Health | Representative x 1 |
| Strategic Workforce Lead | Representative x 1 |
| Urgent and Emergency Care Board | Representative x 1 |
| Elective Board | Representative x 1 |
| Patient Safety Collaborative | Representative x 1 |

**Meetings**

The GM System Quality Group will meet bi-monthly, subject to annual review.

The ICB will provide business support to the SQG, including drafting agendas and minutes, compiling meeting packs and monitoring actions.

A business cycle will be agreed by the SQG and reviewed annually or more frequently if required.

Sub-groups/task and finish groups may be convened as required.

Formal records are required to be kept as per the retention schedule.

**Feedback Mechanisms**

Nominated representatives will be responsible for providing feedback to the GM VCSE Leadership Group, this can be either through notes from the board meeting shared via GM VCSE Leadership Group secretariat contacts [Kassandra.banks@vsnw.org.uk](mailto:Kassandra.banks@vsnw.org.uk) and [anna.cooper@vsnw.org.uk](mailto:anna.cooper@vsnw.org.uk) and (or where more appropriate/required due to time-sensitivity) informally through the GM VCSE Leadership Group WhatsApp group.

**Governance**

Reporting responsibility and accountability:

* The SQG reports to the ICB delegated committee responsible for quality assurance (or ICB Board) and individual local authority assurance mechanisms. The SQG must also report to NHS England on risks and issues.
* Close working with wider partners (including regulators) will be required.
* Individual members and advisory/task and finish group leads are responsible for reporting back on activities.
* The SQG will consider reports from place-based meetings, provider collaboratives, primary care and mental health quality meetings, clinical senates, thematic work (e.g. advisory/task and finish group), national policy work and other sources.
* Key points from meetings will be formally recorded and made publicly available.
* The chair and relevant local authority lead member shall draw to the attention of the ICB and local authority assurance any issues that require its consideration or executive action.
* Reporting arrangements may change and will be updated to reflect the changes.

**Timescales**

Friday 10th May 2024– Applications close

EOI’s received will be circulated to members of the GM VCSE Leadership Group with papers in advance of the following meeting.

Tuesday 21st May 2024 – Members of the GM VCSE Leadership to propose delegate via vote during the meeting.

**How to make an expression of interest**

If you would like to be considered for membership of the System Quality Group (SQG), please complete the following Expression of Interest form and return to Kassandra Banks [Kassandra.banks@vsnw.org.uk](mailto:Kassandra.banks@vsnw.org.uk) by 5pm on Friday 10th May 2024.

Before completing this form, please ensure that you have read the above information and criteria regarding the group and are able to commit to regular meetings and any additional work that may arise as part of the role as a member of the System Quality Group (SQG).

**Expression of Interest**

1. **Applicant**

|  |  |
| --- | --- |
| **Name** |  |
| **Email** |  |
| **Phone** |  |
| **Organisation Name** |  |
| **Organisation website** |  |
| **Brief description of organisation and service users**  *Max 200 words* |  |
| **Current role** |  |
| **How long have you worked in this role?** |  |
| **Which Greater Manchester district do you operate in?**  *Please tick all that apply* | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Bury |  | Rochdale |  | Trafford |  | | Bolton |  | Salford |  | Wigan |  | | Manchester |  | Stockport |  | ALL |  | | Oldham |  | Tameside |  |  |  | |
| **Do you currently serve on any other boards in Greater Manchester? If yes please tell us** |  |
| **Do you have expertiese in or are able to represent any diverse or under-represented communities through your work?** |  |

1. **Please describe the relevant skills, knowledge and experience that you hold, which would make you a valuable member of the (System Quality Group (SQG). (200 words max).**

|  |
| --- |
|  |

1. **Please describe your current networks locally, across Greater Manchester and/or nationally that might help you to fulfil your role as a VCSE sector member of the System Quality Group (SQG). (200 words max).**

|  |
| --- |
|  |

1. **Please provide any additional information that explains how you meet the criteria above or support your expression of interest (200 words max).**

|  |
| --- |
|  |