**Expression of Interest for**

**NHS Greater Manchester People and Culture Committee**

**Introduction**

The People and Culture Committee is established to oversee the implementation of the Greater Manchester People and Culture Strategy for our health and care workforce across a number of levels:

1. NHS GM as an employing organisation
2. Our ten localities
3. Our NHS system
4. Across our health and care system

**Objectives**

Through oversight of the implementation of our strategy, the Committee will provide assurance to NHS GM Board through robust testing to ensure the Integrated Care Board is:

* Meeting its responsibilities under the NHS System Oversight Framework: a) People b) Leadership and Capability
* Delivering the NHS Long Term Workforce Plan and People Plan
* Compliant with statutory duties and requirements regarding staff employment and equality and diversity requirements
* Delivering the workforce elements within the broader Integrated Care Strategy.

The Committee will promote the integration of health and care and champion the advancement of equality. Where appropriate, the Committee will look to promote greater collaboration across our public services to support delivery of the Greater Manchester Strategy.

**Representation**

The People and Culture Committee will consist of the members detailed below or their nominated deputies who will be required to attend should the member need to send apologies. Quoracy for the meeting is eight members, one of whom must be a Non-Executive Director.

Members:

* Non-Executive Member, NHS GM (Chair of Committee)
* Non-Executive Member, NHS GM (Vice Chair)
* Chief Executive Officer, NHS GM
* Chief People Officer, NHS GM and Chair of the NHS GM People and Culture Group
* Chief Nursing Officer, NHS GM
* Chief Medical Officer, NHS GM
* Chief Finance Officer
* Provider Chief Executive and Co-Chair of the System People and Culture Group
* Local Authority Chief Executive and Co-Chair of the System People and Culture Group
* Director of People Services, NHS GM
* Director of OD and Culture, NHS GM
* Director of Inclusion, NHS GM
* Director of Social Care, NHS GM
* Deputy Place Based Lead, NHS GM
* Provider HR Director
* Primary Care Board representative
* Primary Care and Commissioning, NHS GM
* Trade Union representative, NHS GM
* Trade Union representative, Workforce Engagement Forum
* Mental Health Provider representative
* Higher Education Institution representative
* Voluntary, Community and Social Enterprise representative

It is highly important that members attend the People and Culture Committee on a regular basis. No more than two meetings should be missed in any one year unless due to extenuating circumstances. Members are expected to nominate a deputy to attend in their absence.

**Meetings**

Meetings shall take place monthly and there should be no less than six meetings per year. Additional meetings may be arranged from time to time, if required to support the effective functioning of NHS GM.

**Feedback Mechanisms**

Nominated representatives will be responsible for providing feedback to the GM VCSE Leadership Group, this can be either through notes from the board meeting shared via GM VCSE Leadership Group secretariat contacts [Kassandra.banks@vsnw.org.uk](mailto:Kassandra.banks@vsnw.org.uk) and [anna.cooper@vsnw.org.uk](mailto:anna.cooper@vsnw.org.uk) and (or where more appropriate/required due to time-sensitivity) informally through the GM VCSE Leadership Group WhatsApp group.

**Governance**

NHS GM’s People and Culture Committee shall report to NHS GM Board on how it discharges its responsibilities.

The minutes of Committee meetings shall be formally recorded and approved by the subsequent meeting. The Chair of the Committee shall through the Committee’s report draw to the attention of NHS GM Board any issues that require disclosure to the full Board or require executive action.

**Timescales**

Friday 26th July – Applications close

Members of the GM VCFSE Leadership Group will be sent an email with EoI’s and link to online voting platform.

Voting will close at 5pm on Monday 5th August 2024.

**How to make an expression of interest**

If you would like to be considered for membership of the NHS GM’s People and Culture Committee, please complete the following Expression of Interest form and **return to Kassandra Banks** [Kassandra.banks@vsnw.org.uk](mailto:Kassandra.banks@vsnw.org.uk) by 5pm on Friday 26th July.

Before completing this form, please ensure that you have read the above information and criteria regarding the group and are able to commit to regular meetings and any additional work that may arise as part of the role as a member of the NHS GM’s People and Culture Committee.

**Expression of Interest**

1. **Applicant**

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| **Name** |  |
| **Email** |  |
| **Phone** |  |
| **Organisation Name** |  |
| **Organisation website** |  |
| **Brief description of organisation and service users**  *Max 200 words* |  |
| **Current role** |  |
| **How long have you worked in this role?** |  |
| **Which Greater Manchester district do you operate in?**  *Please tick all that apply* | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Bury |  | Rochdale |  | Trafford |  | | Bolton |  | Salford |  | Wigan |  | | Manchester |  | Stockport |  | ALL |  | | Oldham |  | Tameside |  |  |  | |
| **Do you currently serve on any other boards in Greater Manchester? If yes please tell us** |  |
| **Do you have expertiese in or are able to represent any diverse or under-represented communities through your work?** |  |

1. **Please describe the relevant skills, knowledge and experience that you hold, which would make you a valuable member of the NHS GM’s People and Culture Committee.200 words max).**

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1. **Please describe your current networks locally, across Greater Manchester and/or nationally that might help you to fulfil your role as a VCSE sector member of the NHS GM’s People and Culture Committee.** (**200 words max).**

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1. **Please provide any additional information that explains how you meet the criteria above or support your expression of interest (200 words max).**

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